

HEALTH AND SAFETY POLICY

THE DANCERS SCHOOL

This is a statement of general policy and arrangements for The Dancers School, Gorleston.

We will actively maintain and promote good health and safety procedures and will:

- Maintain safe and healthy work conditions
- Provide adequate control of the health and safety risks at our school
- Be open to comments and suggestions from our students and their parents on matters relating to health and safety
- Provide information, instruction and supervision for employees and students and make them aware of this policy
- Ensure any employees are capable of doing their tasks, hold any required qualifications, and that they receive adequate training
- Record any harm or injuries that occur in an Accident Book and make changes where required to avoid similar incidents in the future
- Regularly review and update this policy

Jayne King has overall responsibility for health and safety, and has day-to-day responsibility for ensuring this policy is put into practice.

A First Aid box and an Accident Book are located in the studio.

In the case of an emergency or serious injury, the emergency services will be contacted on 999.

This policy was last reviewed on 02/01/2018.

Name: Jayne King

Job Title: Dance school principal

Signature: J. J. King